DONATION & SPONSORSHIP REQUEST FORM

GRANGE CO-OP
Your Trusted Cooperative Since 1934

Please Fill Out All Information Completely

NAME OF ORGANIZATION: _____ DATE: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____
Street

_____
City   *State*   *Zip*

PHONE: _____ EMAIL: _____

TAX STATUS: ☐ NON-PROFIT ☐ BUSINESS ☐ GOVERNMENT, TAX ID#: _____

TYPE OF EVENT: _____

DATE OF EVENT: _____ NUMBER OF YEARS EVENT HAS BEEN HELD: _____

PLEASE NOTE: *request must be received 30 days prior to event. Large donations must be approved by Grange Co-op's Board of Directors / CEO*

Request Type

☐ GIFT CERTIFICATE (Amount $ _____)

☐ CASH (Amount $ _____)

☐ MERCHANDISE (Type: _____ Amount $ _____)

   HOW WILL THE MERCHANDISE BE USED? _____

☐ OTHER_____

☐ PRINT ADVERTISING (Size _____ Type _____ Format _____ *(Circle One:)* Color / B&W)

Describe The Specific Event:

Grange Co-op Policy:

Grange Co-op primarily supports organizations or groups mainly involved with **agriculture, horticulture/gardening and pets.**

Our contributions consist of merchandise or gift cards. Our focus is to contribute to local **youth groups, civic organizations, and fundraising events** within our communities.

In order to fairly distribute our donation budget, we limit *one donation per organization within a calendar year.* Due to the large volume of requests we receive, we may not be able to notify those we are unable to accommodate. We will review your request as soon as possible, and you will be notified upon approval.

Thank you for your interest in Grange Co-op!

Your Trusted Cooperative Since 1934

DESCRIBE WHY YOU FEEL GRANGE CO-OP SHOULD HONOR YOUR REQUEST

IF GRANGE CO-OP WILL BE RECOGNIZED FOR THIS DONATION, WILL A LOGO BE REQUIRED?

☐ No

☐ Yes — Logo Format: ☐ JPG   ☐ EPS   ☐ PDF   ☐ OTHER _____

Email for us to send the logo to: _____

WOULD YOU LIKE FOR THIS EVENT TO BE FEATURED ON OUR WEBSITE COMMUNITY EVENTS CALENDAR?

☐ No

☐ Yes — Website Link: _____

ADDITIONAL INFORMATION ABOUT THE REQUEST

Mail Completed Forms To:

GRANGE CO-OP
P.O. BOX 3637
CENTRAL POINT, OR 97502
P (541) 664-1261 **F** (541) 664-1246

FORMS MAY BE EMAILED TO:
marketing@grangecoop.com

For Internal Use Only:

☐ APPROVED
(please attach invoice)

☐ NOT APPROVED

_____   _____
Signature   *Date*

Additional Notes:

Contact has been notified of donation status: ☐

Form last updated: 1/2017